



โรงเรียนสาธิตแห่งมหาวิทยาลัยรังสิต
Satit Bilingual School of Rangsit University

SBS PRIMARY
Parent Handbook
2019-20

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Satit Bilingual School of Rangsit University Primary School Handbook for Parents

Vision “Double the future”

Mission

To provide bilingual education programmes which meet local and international standards, enabling students to fulfil their academic potential and develop essential life skills to become caring, honest, global citizens.

Values

SBS follows a model of student-centered process based teaching. Teachers understand their role as a facilitator of learning.

SBS offers academically challenging programmes that are balanced and meet the standards of the Thai Ministry of Education and the expectations of challenging programmes of international education. Assessment will be authentic and rigorous.

Students are encouraged to ask questions. The school aims to provide knowledgeable and caring individuals who are confident, responsible, reflective and engaged.

At SBS, local and global perspectives are embedded throughout the school curriculum and other school activities in order to encourage students to become active, compassionate life-long learners who understand that people with differences can also be right and that everyone shares responsibility for your planet.

Origins

Satit Bilingual School of Rangsit University was founded in 2004. It is currently open to students from Toddler level (1 year and 9 months upwards) to Matthayom 6 level.

Campus and Facilities

SBS is a state of the art purpose built campus located in Pathumthani district. It offers the best facilities to provide our students with a high quality learning environment.

School Layout

The Primary School is conveniently located in the heart of the campus. It is home to KG3 to Grade 5. It offers a range of homeroom and specialist learning rooms. It is also home to our learning support department staff. In this building, we have an additional learning commons room, purposely built to facilitate learning. This area is a flexible learning space where children

can work collaboratively or independently. It is designed to better meet the needs of your children.

Staff

SBS employs qualified and experienced teaching staff from many different countries around the world. There are also support staff available to ensure that the needs of your child are met.

Curriculum Overview

SBS is an IB World School and it offers the PYP program. This programme is an international curriculum framework which combines the best practices and research from national school systems with the collective knowledge and experience of international schools to provide an excellent educational programme for children aged 3 - 12. The IB PYP program focuses on the development of the whole child: academic, social, physical, cultural and educational.

IB Learner Profiles

At SBS our learners strive to be:

Inquirers - They develop their natural curiosity. They acquire the skills necessary to conduct inquiry and show independence in learning. They develop life long learning skills.

Knowledgeable - They explore concepts, ideas and issues that have local and global significance. They acquire in depth knowledge and develop a deeper level of understanding across a range of disciplines.

Thinkers - They apply thinking skills critically and creatively to recognise and approach problems, making reasoned, ethical decisions.

Communicators - They understand and express their ideas creatively and with confidence in both English and Thai by using a variety of models of communication. They work effectively with others.

Principled - They act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and wider communities. They take responsibility for their actions and outcomes that arise from them.

Open-minded - They understand their own culture and personal histories and are open to the perspectives, values and traditions of other individuals and communities.

Caring - They show empathy, compassion and respect for the feelings and needs of others. They have a personal commitment to taking action to improve the environment and the lives of others.

Risk-Takers - They are open to new experiences and trying new things. They approach the unfamiliar with courage and have the independence to explore new roles, ideas and strategies.

Balanced - They understand the importance of intellectual, physical and emotional balance to achieve well-being for themselves and others.

Reflective - The children reflect upon their own learning and experiences. They are able to understand their strengths and areas in need of improvement to support their learning and personal development.

Overview of PYP

The PYP curriculum framework incorporates the following:

- Concepts
- Knowledge
- Skills
- Action

These elements are essential in all subject areas and provide structure for inquiry and learning. The children strive for knowledge by developing a holistic understanding of concepts and issues approached in the transdisciplinary Units of Inquiry and the whole school Programme of Inquiry.

Concepts

The concepts are expressed as questions allowing children to inquire and to guide classroom interactions.

- Form - What is it?
- Function - How does it work?
- Causation - Why is it like this?
- Change - How it is transforming?
- Connection - How is it connected to other things?
- Perspective - What are our obligations?
- Responsibility - What is our responsibility?

Transdisciplinary Themes

At SBS the children in our Primary School study six units of inquiry at each grade level between Grades 1 and 5. These units are:

- Who we are
- Where we are in place and time
- How we express ourselves
- How the world works
- How we organise ourselves
- Sharing the planet

The students are given opportunities to construct understanding through an inquiry approach and develop an understanding of knowledge, skills and concepts.

Skills

At SBS we aim to develop the following skills through inquiry.

- Thinking Skills
- Communication Skills
- Social Skills
- Research Skills
- Self- Management Skills

Action

Children are encouraged to behave appropriately and respectfully towards others at all times. They are expected to act as responsible members of the school, local and global community at all times. They have an understanding that they have a role to play as global citizens and are encouraged to take action whenever they can to improve the lives of others and the environment.

For further understanding of the IB PYP programme, please visit the www.ibo.org.

LANGUAGE POLICY PHILOSOPHY

Language is not only a means of communicating, but also a vital tool for comprehending the world in which we live. In addition, it is a fundamental component for self and cultural expression shaping our identities and laying the foundations for inter-cultural understanding. Promoting multilingualism encourages us to forge relationships with people from other diverse backgrounds and appreciate and accept differences. This is the basis for creating a community rooted in respect and inspiring international mindedness.

At Satit Bilingual School of Rangsit University (SBS), we believe that language has an essential role in developing, understanding and expressing our core values.

We strive to guide students to express themselves confidently and creatively in more than one language; and listen to and respect the perspectives of other individuals and groups. This can allow students to better understand themselves, others, and allow them to make a greater contribution to the world around them.

English and Thai are the languages of instruction of the school, we recognise the value for all members of our school community in being able to develop skills in additional languages, while maintaining the mother tongue. Mandarin is also offered as a third language from Grade 2 upwards. Any children wishing to study Mandarin before this grade level may do so in the form of clubs.

School Language Profile

SBS is a bilingual school and both English and Thai are used on a day to day basis both inside and outside of the classroom. The purpose of bilingual instruction is to reinforce competency across the curriculum in both languages. The instruction in both languages across the curriculum enable students to develop proficiency in two languages which have very different phonologies, grammars, usage conventions and scripts.

EAL or TAL

For students who join the school with language levels more than two years below grade level expectation, may be referred for additional support in the form of EAL or TAL.

When it is evident that a student is encountering significant difficulty with their English or Thai language acquisition and development, we may require that the student attend special language instruction classes for which the family may be required to pay an additional fee. Official school publications are produced in both Thai and English.

Admissions Policy/ Placement

Admissions Placement Assessment

SBS currently accepts Thai and international students. Each child upon entering is asked to complete an admissions assessment which allows the school to get a better understanding of your child's skills and needs. The interview focuses on the areas of Languages and Maths. This also allows the school to gain an understanding of how a child may require additional support in a specific area. Children may also be offered SEN or individualised support in other areas as offered by our Student Support Services Department. Each child is interviewed to allow us to get an understanding of your child's interests and hobbies. This assists us with the information to ensure that your child is placed in the best class to suit their needs.

Children will be placed into classes according to their age birthdate, educational background and achievements. All classes are mixed ability. The school reserves the right to place the child in the class deemed to be the most appropriate and beneficial to that child.

We at SBS recommend children enter the following grade levels at the particular ages:

Grade Levels and Age Groups

Grade 1 - 6 - 7 years old

Grade 2 - 7 - 8 years old

Grade 3 - 8 - 9 years old

Grade 4 - 9 - 10 year old

Grade 5 - 10 - 11 years old

Class Placement

Students in the primary school are placed into mixed ability classes by according to the following criteria.

- Academic range and balance
- Balance between new and returning students
- Behaviour issues
- EAL/TAL needs
- Friendships
- Teacher's professional judgement

The criteria for each child is given close and careful consideration by teachers and the administration team. Students may be placed with a specific teacher due to support services your child may need. Although parents may discuss reasons they feel their child should be in a particular class, we cannot always guarantee to put children in that homeroom as we have to consider the balance of the class. As a result **we are no longer taking formal requests from parents for particular homerooms or teachers.** All classes at each grade level follow the same units of inquiry and all lessons are planned collaboratively by all teachers at that grade level. This ensures that all children are reaching the same learning outcomes to the best of their ability.

ECA (Extra Curricular Activities)

SBS offers a wide range of after school activities. The children are surveyed at the beginning of each academic year for their interests. Clubs and activities will be offered to suit the preferences stated by the children. Other academic support classes will be offered to provide assistance in areas that teachers or parents believe are needed. Information about the various activities will then be sent to parents so that they can choose activities with their children to suit their interests or needs. Parents are asked to please register and pay any required additional costs for classes within the required specified time.

Arrival

The school day starts at 7:50 a.m. Students are expected to be in their homeroom classes by 7:50 a.m as attendance is taken daily at this time. Anyone arriving after this time will be marked as late or absent. This information will be recorded on the end of term report. Children arriving at school between 7:00 and 7:30 am are asked to remain in the Canteen area where supervision will be provided. Children may make their way to their classroom between 7:30 a.m and 7:50a.m.

Absence or sick leave

If a child is unable to attend school due to sickness or other circumstances, please inform your child's homeroom teacher before 7:50 of that day. Absences of more than three days should require a note from home or a medical facility to explain the extended absences.

If your family has some unavoidable trip or business that requires your child taking time off school, please provide the homeroom teacher with this information before the required date. The Primary Office is also able to be contacted to complete a leave request form or to inform them of any absences.

Leaving School Early

Children are expected to remain on school campus throughout the school day. If your child will be leaving school early for any reason please inform the Homeroom teacher on that day along with the time. Upon arrival please go to the Primary Office where you will be asked to complete a leave school early form. The homeroom teacher will be asked to sign and the form also requires a parent's signature. This procedure is in place to ensure the security of your child. Please return the form to the office to be signed and then provide the guard with a copy as you leave. This system ensures that no child is able to leave campus without being acknowledged by the parent, teacher and Primary Management Team.

Dismissal

The children are dismissed from classes at the end of the school day at 3:40 pm. Parents are asked to meet their children in the Canteen Area after school. Children from Grade 1 - 5 will be taken by their homeroom teacher to the designated area for your child's class. They will be asked to remain in that area until met by a parent or guardian. Children attending ECA classes can be met by their parents at 4:30 pm in the canteen area.

Although supervision is provided for children after school we ask that the children remain in the canteen until their parents arrive. Children wishing to remain at school to play with friends may do so under the supervision of their parents.

Parents are asked to collect their children at the required time before 5pm. Although supervision is provided after this time, supervision is limited. Therefore, in the interest of safety we ask that parents please pick up your children in a timely manner. Parents may be asked to pay a fee for failing to pick up their children after 5:30 pm.

Calendar

The school calendar is currently available for parents on our school web page at www.sbs.ac.th (Bangkok Campus)

Contact Details

Please notify the school immediately of any changes to your address, e-mail or phone number.

Behaviour

At SBS we believe it is important to provide a safe, positive learning environment for all students. We aim to ensure that all children learn to act respectfully and to make responsible choices on a day to day basis. Each year, the children are involved in making **essential agreements** for the behavioural expectations that they feel are important for their class and their school. At SBS, we currently use the **class dojo** to recognize and reinforce desirable actions. Children will be awarded points for demonstrating the desired characteristics of the learner profiles. Points will be awarded and children will be awarded certificates and wrist bands during morning assemblies after reaching a certain level.

We at SBS believe it is important that children act responsibly and that they are reflective about their actions. This allows children to face the future with confidence in using their problem solving, social and thinking skills.

If your child is having difficulties making the right choices, they may receive one or more of the following actions:

- A warning
- Removal from a group situation
- Behaviour Reflection and Action Plan
- Loss of Privileges
- Visit to Primary Principal
- Parent Conference
- Weekly Behaviour Monitoring Report

Children failing to continuously make responsible choices, may be given a behaviour monitoring report. This report will be sent home for parents to comment, sign and return to school.

Homework

Satit Bilingual School Of Rangsit University

PYP HOMEWORK POLICY

Homework at SBS aims to develop students that embody the learner profiles.

The purpose of homework at SBS

- To reinforce/ consolidate/ review what has been taught or learnt in class
- To consolidate prior knowledge through practice
- To encourage responsibility for self learning
- To extend skills taught
- To involve parents in their child's learning
- To reflect on the lesson taught
- To practice skills (transdisciplinary and subject specific)
- To practice living the learner profile

- To make connections between what is being learnt and prior knowledge
- To develop time management and organizational skills
- Opportunity to practice basic skills at their level

The school recognizes the following points as being important reasons for homework:

- to support students to strengthen their application of important aspects of their learning.
- to review what has been taught and extend learning.
- to develop skills and knowledge that reinforce positive study skills and work habits.
- to develop independent learning.
- to foster a link for students between home, school and parents
- to provide feedback about student's learning progress and attitude

We at SBS believe that homework should:

- Match the needs /level of the students
- At times have prescribed elements and other times elements of choice
- Have clear instructions appropriate for the student's level
- Provide ongoing support/practice for needs
- Be related to a current unit of study
- Allow for students to demonstrate understanding in a variety of ways (learning styles)
- Encourage students to research an aspect of a unit
- Use a reasonable amount of time

Informing Parents

Parents will be informed when:

- We are modifying homework to meet the needs of the student
- When a student needs extra support in an area
- When units change so they can support the classroom efforts by asking their child about what they are learning about at school
- A student consistently does not have his or her homework completed on time
- The homework expectations for the grade level are set

Homework Time Guidelines

The amount of time spent on homework will be at the teacher's discretion. Homework will only be set when there is a need as homework is not busy work.

Other online programs available for your children which should be practiced daily in order to achieve the best results.

Accounts and passwords will be supplied by the homeroom teacher at the beginning of the year.

Raz-Kids

We at SBS would like to encourage the children to become responsible for ensuring that their reading continues to progress. It is therefore important that each child spends time each night working on our school's chosen reading program Raz-Kids. Nightly practice will ensure your

child is able increase their reading fluency and knowledge of vocabulary independently. Each child from P1 - P5 will have their independent logins. They will be working on levelled texts and will progress from levels A-Z. Teachers will assign regular tasks for each child depending on their individual reading level.

Prodigy

We would also like to encourage the children to develop their Maths skills independently by using the Prodigy game or app. This allows children to develop skills in all areas. Teachers are able to assign tasks for children linked to skills they are working on in class.

Home and School Communication

We at SBS believe that contact between home and school is essential in order to ensure the progress of your child. Therefore, at the beginning of the year you will be asked to provide contact information and personal information about your child. It is important that homeroom teachers be informed of any allergies, dietary needs or any medication that your child may be taking on a daily basis at the beginning of the school year. The teacher will also provide you with questions asking for your availability to volunteer your assistance in class or on field trips.

Parent Representatives

The teachers also ask for volunteer parent representatives. The role of the representative will be to join meetings, assist in community decision making and to share information with other parents.

Official Communication at SBS

RenWeb

The school uses RenWeb as an official communication system. Attendance is taken on RenWeb each day. Parents may access information on this system about their child and their learning. RenWeb has UOI newsletters, year plans and our POI for parents to see. It is also used as a portfolio archive.

E-mail

Teachers may be contacted via email at any time. Each teacher's e-mail address is their first name followed by a full stop, the first letter of their surname and@sbs.[ac.th](http://www.sbs.ac.th). For example Rhiannon Morgan would be rhiannon.m@sbs.ac.th.

School Web Page

All information about coming events and day to day activities may be found on our school web page. Please visit it at www.sbs.ac.th.

Facebook

SBS also has a Facebook page which is updated regularly. It can be found under the name of Satit Rangsit. This page shares information about up and coming events at school. It also shows photos of class or school activities. It also offers live streams of events on occasions.

Line

Although Line is used by many of the teachers at SBS. We do discourage this as a formal means of communication. Teachers are asked not to join parental line groups but may answer questions on a one on one basis.

Seesaw

Each class also has a seesaw account, where parents can download an app and get information and videos and pictures of class activities. This is also used as a digital portfolio where children are able to document their day to day work. Parents receive notifications as their child uploads their work. This app may also be used to communicate homework or activities to parents.

Newsletter

SBS has a monthly newspaper. It is called Pulse. It gives written reports about events and celebrates student successes. It also provides parents with any information about developments at school. These newsletters will be sent home with children monthly.

Class and Grade Level News

Classes and grade levels also have their own newsletters. These provide parents with information about what the children are learning in class, homework tasks and any up and coming grade level activities.

Open days

During the school year parents and members of the local community are invited to join the students for a celebration of their learning. During these open days the children present their work and new found skills. This gives an opportunity for the children to take pride in their work. It also gives parents and members of the community an opportunity to see what the children are learning in class.

School Uniforms

School uniform for girls	School uniform for boys	PE Uniform
Knee length skirt White SBS blouse Belt Black ankle socks Black shoes	Blue knee length shorts White checked SBS shirt Belt Black ankle socks Black shoes	Blue SBS t-shirt SBS PE shorts White socks White shoes

SBS socks are currently available for purchase along with school uniforms

All uniform items are available for purchase in the school administration building with the exception of shoes

Scouts P1 - P3	Scouts for girls (P4 - P5)	Scouts for boys (P4 - P6)
Scarf Cap Woggle	Navy shirts Navy over the knee skirts Grey ankle socks Neck scarf Cap Belt	Navy shirts Navy shorts Grey knee length socks Neck scarf Cap Belt

All uniform items are available for purchase in the school administration building with the exception of shoes

SBS Inclusion Policy

At SBS, we aim to support all learners in achieving their personal best. To achieve this aim we will provide all teachers thought provoking professional discourse on the values of inclusion and how to implement it successfully. Additionally, SBS will prepare our students for the diversity of the real world teaching them how work with various people and prepare our parents for changes of creating a more inclusive school environment. If your child has special educational needs you may be asked to meet with the Student Services department. Your child may be

recommended for additional support in a certain area. The students, educators, parents and specialists are all given an equal voice and agency in determining what service model and supports are needed to support the learner and their family.

The key to successful support services is the transdisciplinary collaboration of professionals working together to remove barriers to education for the individual. The importance of regular communication between the support team members, the teachers and the parents is of key importance. Students without identified special educational needs may have individual support plans that outline the accommodations they need to be successful.

Types of support offered at SBS

Numeracy Support

Literacy Support

Academic Support

Life- Skills Training

Fine and Gross Motor Skills development

Emergency Procedures

In the event of a national emergency parents will be contacted via RenWeb and an e-mail will be sent to the account specified by parents. The school also updates information on the school web page and also on our official SBS Facebook page. Please ensure that your contact addresses are continuously kept up to date so that you are able to access information in the event of an emergency.

School Health Services

In the event of an accident or if your child should fall ill during the school days, parents will be contacted by line or e-mail and advised by our school nurse on the course of action.

All relevant medical information must be given to our school nurse. It is important the school nurse should be informed of any medical conditions or allergies that your child may have. It is important that the nurse is aware of any medication that your child may be taking.

Medication

Children may be given non prescription medicines during the school day after consent has been given by the school nurse. Children taking medicines for various illnesses should also inform the nurse. Medicine can be given to the school nurse for safe keeping during the school day. Medicines may be collected from the school nurse upon leaving the school.

School Closure Policy

There can be times during the year when the school needs to close due to outbreak of sickness (Influenza, Hand Foot Mouth), severe weather, or poor quality air. During these events we must consider the safety of our students and staff. It is the primary goal for SBS to remain open,

wherever possible, to continue providing a quality education for our students. The decision to close will be taken by the school licence holder.

Criteria	School Action
5 or more confirmed diagnosed students	Close class
10 across grade level confirmed diagnosed students and/or staff	Close grade level
20 across classes on the same floor with shared facilities, and confirmed diagnosed students and/or staff	Close classes on the same floor
40-50 confirmed diagnosed students and/or staff in any one school	Close school (ie KG or Primary or Secondary)
50+ confirmed diagnosed students and/or staff across schools	Close schools (ie KG and Primary)

Note: The school really needs your help in providing a safe and healthy environment for all students. If your child is absent due to an illness, diagnosed or otherwise, it is imperative that you make the homeroom teachers aware. Swift action can prevent illness from spreading. Additionally, we would prefer that all families get the flu vaccine.

Action:

In the event of class/ school closure due to illness, SBS will undertake the following steps;

- Notify all parents through school/ class social media, email via Renweb, and notification on our website.
- Classrooms, common areas, toys, door handles, will be disinfected, fumigated, and cleaned. This procedure will be shared with parents through photographs posted on SEESAW.
- Homeroom teachers will communicate regularly with parents about the reopening of school.

2. *Due to Adverse Weather or Air Quality:*

In these instances, SBS will follow directives from local Government Agencies. All parents will be notified of the closure through the communication channels mentioned above. Homeroom teachers will provide updates on when the school will reopen.

Excluding a child from school due to illnesses

Children must stay home from school should they be suffering from serious or contagious illnesses. Children deemed to be suffering from a fever will be isolated and sent home.

School Meals

Children at SBS in our primary department are provided with meals and snacks during the day. In the morning the children are provided with milk, special requests for alternatives such as soy milk can be made depending on dietary requests. A healthy nutritious meal is provided each lunch time which consists of a main meal, soup and fruit. Children are asked to bring their own flask which can be refilled with water at the school.

During the afternoon the children are also provided with a juice or milk and a mid afternoon snack. Although snacks are provided some children also opt on purchasing additional snacks or food during the day. Parents may provide their child with money to make purchases if they wish to do so.

Field Trips

Each child will be offered an opportunity to go on field trips during the year. They may also go on mini visits to places in the local community during the year. The cost of these trips are included in the school fees. Some of the older children may opt to go on our overnight courses. These trips may require an additional fee from parents and are optional.

Scout Camps

Children may be asked to take part in Scout Camp activities. For the younger students we hold a day camp in and around the grounds of SBS. The older children may be asked to take part in an overnight camp which may be held at school or at a nearby camp. The purpose of these camps is to build team building and survival skills.

Assessment

At SBS Assessment should

- Be Authentic
- Be Challenging
- Be Rigorous
- Be Bilingual
- Prepare students for change
- Promote lifelong learning
- Promote Digital literacy
- Promote self and peer assessment and reflection
- Be Differentiated based on data
- Promote Assessment for learning for staff and students

What is assessed?

- Essential elements
- Knowledge
- Approaches to learning

- Concepts
- Attitude
- Action

How we Assess

Assessment at SBS follows the backwards design model by Wiggins and McTighe(2003) and is designed to

- Identify desired results
- Determine acceptable evidence
- Plan learning experiences and instruction

Diagnostic Assessment	Formative Assessment	Summative Assessment
This type of assessment allows teachers to assess what students already know and can do so that instruction and inquiry tasks can be matched to their level of need.	Formative assessment is integrated into the teaching and learning process allowing for individualised instruction based on student needs.	Summative Assessment takes place at the end of the teaching and learning process and gives the students opportunities to demonstrate what they have learnt.

SBS Assessment Scale - Rubric Code Descriptions

Level 1	Level 2	Level 3	Level 4	Level 5
The learner is working below grade level expectations.	The learner demonstrates a developing understanding. The learner requires assistance to demonstrate the grade level expectations.	Student is progressing and is working toward grade level expectations.	The learner demonstrates a competent understanding. This is characterised by their ability to effectively apply their understanding and perform with confidence.	The learner demonstrates understanding beyond what is expected for their grade level. This is characterised by their ability to apply their learning to new and more

				complex situations.
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Level NA - Not applicable

This criteria was not a focus during this reporting period.

*** Modified Grades**

*This symbol indicates that the learning expectation has been modified for this student.

Reporting to Parents By Appointment

Official grade level reports are shared twice a year. Parents are welcome to contact classroom teachers or specialist teachers at any point throughout the year to discuss their child's progress. However, we do have official days where parents can meet with teachers.

Open days

During the school year parents and members of the local community are invited to join the students for a celebration of their learning. During these open days the children present their work and new found skills. This gives an opportunity for the children to take pride in their work. It also gives parents and members of the community an opportunity to see what the children are learning in class.

Conferences

Parents will be invited to school during the year to participate in different types of conferences.

Student led conferences or Learning Journeys

These give students a chance to share their work and learning with their families. These are also a time for students to reflect on their work, strengths and areas in need of improvement. These sessions will be led by students and are not an opportunity for parents to meet with teachers. We would appreciate it if parents would not bring any brothers or sisters of your child to these meetings. This allows your child to focus on their learning and work and gives your child your undivided attention. Mobile phones are not permitted at these conferences and we would appreciate it if parents were respectful of this rule.

Parent Teacher Conferences

These give teachers an opportunity to talk about achievements or concerns. Parents are asked to sign up for an allocated time slot on a particular day via our google forms. Links to these forms will be sent to parents via email in the run up to these events.

Three way conferences

These conferences are an opportunity for teachers, students and parents to meet and discuss achievements and areas of concern. It also allows an opportunity for open discussion and reflection. We would appreciate it if parents were able to attend these meetings.

Reports

Written (end of Term one and Term two)

Paper Portfolios

Portfolios are an accumulation of a student's work that highlights the essential elements of the PYP in their learning. It is used as a focal point when Student-led conferences .

Electronic Portfolios

Seesaw is used to document student work and share with parents

Exhibition

This is an event that is presented by P5 students towards the end of the year
Exhibition is the culmination of the PYP and an opportunity for students to share all the things they have learned throughout the programme.

Student Progress Report Assessment Levels Conversion Table to MOE Grades

All student report grades can be converted to the 4 point MOE Grade system previously used at SBS. These grade reports can be made available upon request at the end of the year at the Registrar's office.

Parent Information Sessions

At SBS we believe it is important to work closely with parents in order to achieve the best results for each child. Parents are asked to collect their children from the canteen at all times. Parents should visit the primary building after making an appointment with the child's homeroom teachers or the person that you wish to contact. In the event of safety we request that parents wear identification at all times.

School Events and Assemblies

Throughout the school year parents are invited to many grade level, whole school events and assemblies. We appreciate your support at these events.

PYP for Parents Sessions

There are also regular training sessions held throughout the year at various times to educate parents on the style of learning that their child is experiencing. We would like it if you could take the time to attend our PYP for parents sessions.

Thank you for your ongoing support!

